

IRISH ICE HOCKEY ASSOCIATION PRIVACY STATEMENT

Updated: 18 July 2022

1. The Irish Ice Hockey Association (IIHA) fully respects your rights to privacy and we are committed to strict adherence to General Data Protection Regulations (GDPR), which become fully effective on 25 May 2018 as well as the provisions of the Data Protection Act 2018.

Who we are and what we do

2. The Irish Ice Hockey Association was established in 1996. The IIHA is the official NGB of Ice Hockey in Ireland. The IIHA is a not for profit organisation. The IIHA is a full member of the International Ice Hockey Federation, Sport Ireland, Olympic Council of Ireland, and the Federation of Irish Sport. The IIHA operates on a democratic basis and follows the guidelines set down in its Constitution.

Contacting the IIHA about Data Protection

3. If you wish to contact the Association on any issue regarding your data protection, the following are the contact options:
 - a. **By Post:** Irish Ice Hockey Association, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15;
 - b. **By Phone:** GDPR Representative/ IIHA Vice President: William Fitzgerald on 086 8746347;
 - c. **By Email:** willfitzgerald@iiha.org.
4. This Privacy Statement sets out how the Irish Ice Hockey Association uses and processes any information that you give to us. We respect your privacy and are committed to protecting your personal information. This Privacy Statement explains how we collect, process and use your data and sets out our security practices.

What we collect

5. We collect Personally Identifiable Information (PII) that you provide to us, which is information that identifies you as an individual. We only do this when you have provided us with the information and you have given your consent that we can use it in your interest for the purposes set out in this Privacy Statement. The Irish Ice Hockey Association uses the [Just Go](#) Membership platform to manage all of its membership information. This PII may include your name, address, email address, contact number, gender, loginID, club name, IIHA licences (Senior, Junior, Official/Referee, Non Playing), Course Bookings, IIHA Qualifications, IIHA Accredited Certificates, Child Protection Certificates, licence and course payments (No financial information, e.g. credit card details, are retained by the IIHA) and enquiries via Just Go.



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How we use your Personal Information and the Legal basis for doing so

6. Any personal data you provide will be used for the purpose for which you supply it and will be treated with the highest standards of security and confidentiality, strictly in accordance with General Data Protection Regulations. The Irish Ice Hockey Association collects and uses your Personal Information (PI) in order to manage your Association membership, club, licences and information. Your information will only be used by the Association as outlined below.
7. By creating an Association account, and providing your PI, via the Irish Ice Hockey Association secure registration portal (iiha.justgo.com), you have agreed to receive communications from us and we may use the information:
 - a. to consider your application for membership of the Association;
 - b. to contact you with regards to your membership using the Personal Information provided during registration (Name, Address, Email Address, Contact Number);
 - c. to communicate with you through the Just Go platform using the bulk email functionality and the forwarding of Association newsletters;
 - d. to respond to your requests and queries;
 - e. to manage your Association membership;
 - f. to identify the status of licences, awards, certifications, qualifications, Garda (Police) vetting, child protection and first aid.
8. The legal basis for processing your personal information is that you have explicitly given your consent to us. This consent is be given at the time of initially seeking membership via the Just Go Portal.

Retention Period

9. The Irish Ice Hockey Association (IIHA) intend to hold your personal data for 7 years from the date you have given consent to us to use it on your behalf (The date of initial registration on the Just Go Membership Platform). Each individual has the right to withdraw their consent and have their personal information erased at any time.

Your Rights

10. **Right of access** – you have the right to request a copy of the information that we hold about you;
11. **Right of rectification** – you have a right to correct data that we hold about you that is inaccurate or incomplete;
12. **Right to erasure** – in certain circumstances, you can ask for the data we hold about you to be erased from our records;
13. **Right to restriction of processing** – where certain conditions apply to have a right to restrict the processing;



14. **Right of data portability** – subject to certain restrictions, you have the right to have the data we hold about you transferred to another organisation where we hold it in electronic form. This right of data portability applies to: (i) personal data that we process automatically (i.e. without any human intervention); (ii) personal data provided by you; and (iii) personal data that we process based on your consent or in order to manage your Irish Ice Hockey Association membership;
15. **Right to object** – you have the right to object to certain types of processing such as direct marketing;
16. All of the above requests can be directed to the Irish Ice Hockey Association contact point listed in this Statement. They will be forwarded on should there be a third party involved in the processing of your personal data.

Complaints

17. In the event that you wish to make a complaint about how your personal data is being processed by us or how your complaint has been handled, you have the right to lodge a complaint directly with the supervisory authority:
18. Data Protection Commissioner: Office of the Data Protection Commissioner. Canal House, Station Road, Portarlington, Co. Laois, R32 AP23, Ireland. Phone +353 (0761) 104 800 | LoCall 1890 25 22 31 | Fax +353 57 868 4757 | email info@dataprotection.ie

Website usage information

19. The Irish Ice Hockey Association will take appropriate legal, organisational, and technical measures to protect your personal information. When the Irish Ice Hockey Association uses a third-party service provider, that provider will be carefully selected and will be contractually required to use appropriate measures to protect the confidentiality and security of personal information.
20. The Irish Ice Hockey Association takes its obligations very seriously and adopts the strongest line in relation to the misuse of customer information by any of its staff. Any breach of trust regarding the confidentiality of information is treated as serious misconduct under the Association Disciplinary Code and can lead to sanctions up to and including dismissal.
21. Sharing PII with third parties:
 - a. To provide you with an efficient membership service, your information is hosted by Just Go Limited, through the use of the Just Go portal. Just Go Limited may not use that information for any purpose other than assisting the Association in providing you with Just Go services. Any contact information that you provide through our system will not be sold/ rented/leased to any third party for selling or marketing to you.
 - b. We require Just Go Limited to provide such support services that meet the same standards of data protection as our own. Just Go Limited are prohibited from using the information for their own purposes. We do not allow any other organisations to access your PI.



- c. Where the Irish Ice Hockey Association transfers your data to countries outside of the EEA , (European Economic Area), the Irish Ice Hockey Association ensures that the third parties have an adequate level of data protection and adhere to GDPR.

22. Information from outside sources

a. Cookies

- (1) Our websites and mobile applications may use technology called “cookies.” A cookie is a small text file that is placed on your hard disk by a server. Cookies allow our websites and mobile applications to respond to you as an individual. The website or mobile application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.
- (2) You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies or receive a warning before a cookie is stored if you prefer. Please refer to your Internet browser’s instructions or help screen to learn more about these functions and to specify your cookie preferences.
- (3) If you choose to decline cookies, you may not be able to fully experience the interactive features of our website.

23. Links to other websites

- a. Our website may from time to time provide links to or embed third party websites. This Privacy Statement does not apply to those websites. If you choose to enter such a linked site, you agree that we are not responsible for the availability of such websites and do not review or endorse and shall not be liable, directly or indirectly, for:

- (1) how these websites treat your PII
- (2) the content of such websites
- (3) the use that others make of these websites.
- (4) Please ensure you check the legal and privacy statements posted on each website or mobile application you access before entering any PII.

24. Changes

- a. We may occasionally update this Privacy Statement. If the changes we make are material, we also may post a notice regarding the changes on our website (www.iiha.org). We encourage you to periodically review this Privacy Statement to stay informed about how we are helping to protect the PII we collect.



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Kindest Regards,


Will

Vice President and Sport Ireland NGB Point of Contact
Irish Ice Hockey Association



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